

Administration Functionality



Myhsy has a number of Administrative Page Functions

LookUp Vehicle Search **1.** Quotes **2.** Orders **3.** Accounts **4.** Info & Settings

Item Number Qty Search **LookUp**ⁱ VIN for reference Rego

Item Number *	Item Description	QR	\$ Unit	Local	State	Group	QTY BO	VIN
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- 1. Quote Page
- 2. Orders Page
- 3. Accounts Page
- 4. Info & Settings Page

Horizontal scrollbar

Item Info

Quote-Vehicle Info

CLEAR SCREEN

SAVE AS QUOTE

PROCESS ORDER

** OE part numbers used for Reference Purposes only*

LookUp
Vehicle Search
Quotes
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Quotes i

Quote Request

Refresh Data

Original Quote Date	Current Quote Date		EXP	Original Quote No	Current Quote No	Status	Total Net \$	Total Incl \$	Job-Order No	VIN
18/08/15	18/08/15	11:44		QVM-1309	QVM-1309	Y	192.50	211.75		WV1ZZZ2HZEA009887
17/08/15	17/08/15	09:26		QVM-1305	QVM-1305		35.82	39.40		
11/08/15	13/08/15	14:43		SE1653023	SE1653023		411.81	452.99		
13/08/15	13/08/15	09:44		QVM-1297	QVM-1297	Y	1,132.74	1,246.01	Golf BWA	
13/08/15	13/08/15	09:37		QVM-1296	QVM-1296		129.24	142.16	1	
13/08/15	13/08/15	09:29		QVM-1295	QVM-1295		3.34	3.67	Test Darren	
13/08/15	13/08/15	08:03		QVM-1294	QVM-1294		582.94	641.23		WDC2030452R021581
12/08/15	12/08/15	16:05		SE1654551	SE1654551	Y	3.34	3.67	TG	

Quote Notes

Print

Send to Lookup

Line	hsy Ref No	Alternate Ref No	Item Description	QR	Local	State	Group	Status	Unit \$	Extended \$	Unit Incl. \$
1	0110 07 017	03L 115 562	Oil Filter - OX 388D	1	12	Y	Y	2	12.12	12.12	13.5
2	0120 08 009	2H0 129 620D	Air Filter - HD - LX 3139	1	1	Y	Y	2	48.07	48.07	52.8
3	0140 07 007	7H0 819 631A	Cabin Filter OPT - LAK 182	1	2	Y	Y	2	36.06	36.06	39.6
4	0110 07 017							2	12.12	12.12	13.5
5	0120 08 009							2	48.07	48.07	52.8
6	0140 07 007	7H0 819 631A	Cabin Filter OPT - LAK 182	1	2	Y	Y	2	36.06	36.06	39.6

1. Quote Page – Allows you to keep track of all works quoted through Myhsy
****Quotes will be open for 14 days, viewable for 45 days, and then automatically removed****

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Refresh Data

myhsy Confirmation No	Current Quote No	Date		Key ID	Total Net \$	Total Incl. \$	Job-Order No	VIN	Rego
UVM-74846		18/08/15	13:18	422	625.86	688.45		WDD2040022A384612	
UVM-74844		18/08/15	13:16	422	706.71	777.38		WDD2040022A384612	
UVM-74830	QVM-1309	18/08/15	11:58	422	192.50	211.75		WV1ZZZ2HZEAA009887	
UVM-74749		17/08/15	16:29	422	838.93	922.82		WDB2110702A301957	
UVM-74748		17/08/15	16:26	422	838.93	922.82		WDB2110702A301957	
UVM-74672		17/08/15	10:03	422	39.16	43.08	216731		
UVM-74664		17/08/15	09:24	422	25.92	29.40			

Dispatch Instructions **STD Metro**

Order Instructions

Test

Back Order Instructions

Line	hsy Ref No	Alternate Ref No	Item Description	QTY Ordered	QTY ex Local	QTY BO	Unit \$	Extended \$	VIN
1	3530 03 072	204 421 36 12	Brake Disc FRONT - ATE 428100	2	2	0	142.17	284.35	WDD2040022A384612
2	3510 03 040C	007 420 92 20/C	Brake Pads FRONT - ATE LD2732 - Ceramic	1	1	0	126.22	126.22	WDD2040022A384612
3	3535 03 042	204 423 15 12	Brake Disc REAR - ATE 410328	2	2	0	107.64	215.29	WDD2040022A384612

2. Order Page – Allows you to keep track of all works ordered through Myhsy
****Orders are kept on file for 7 days****

LookUp Vehicle Search Quotes Orders Accounts Info & Settings

Invoices

Summary

Select Summary tab to view purchase history with hsy

Refresh Data

Invoice or Credit No	myhsy Confirmation No	Date		Parts \$	Tools \$	Discount \$	Misc Charges	Freight \$	GST \$	TOTAL \$	Job-Order No	VIN
IM254731		18/08/15	10:08	371.39	0.00	0.00	0.00	8.95	38.04	418.38	10565 BRAKE	
IM254707		18/08/15	08:29	58.14	0.00	0.00	0.00	5.50	6.36	70.00		
IM254705		18/08/15	08:28	652.88	0.00	0.00	0.00	9.95	66.30	729.13	BV84793	
IM254590		14/08/15	11:20	104.56	0.00	0.00	0.00	0.00	10.46	115.02	IDI TT FLASHE	
IM254542		13/08/15	14:48	458.87	0.00	0.00	0.00	0.00	45.89	504.76		
IM254509		13/08/15	10:29	183.26	0.00	0.00	0.00	0.00	18.33	201.59		
IM254443		12/08/15	10:59	31.46	0.00	0.00	0.00	0.00	3.15	34.61		
IM254439		12/08/15	10:55	725.95	0.00	0.00	0.00	0.00	72.58	798.53		

Dispatched Via MELDIST Sales Person **SAM H**
 hsy Shipper ID SM261336

Select to view and print invoices and statements

View/Print Statements and Invoices

hsy Ref No	Alternate Ref No	Item Description	QTY	Unit \$	Extended \$	Unit Incl. \$	Extended Incl. \$	VIN
3530 02 043	34 11 6854 997	Brake Disc FRONT - V - ATE 42223	2	90.95	181.90	100.05	200.09	
3510 02 019	34 11 6769 951	Brake Pads FRONT - ATE 607215	1	72.25	72.25	79.48	79.48	
3525 02 029	34 35 6789 439	Brake Sensor FRONT - 620264	1	24.52	24.52	26.97	26.97	
3515 02 014	34 21 6788 183	Brake Pads REAR - ATE 602713	1	66.00	66.00	72.60	72.60	
3525 02 030	34 35 6789 445	Brake Sensor REAR - 620265	1	26.72	26.72	29.39	29.39	

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Summary

Invoices

Quarter

Summary can be viewed monthly, quarterly, and yearly

Year	Quarter	Parts	Tools	Freight	Misc Charges	Discount	GST	TOTAL	Credits	Return Rate %						
2015	3	4,875		62			494	5,431		0.00	622	1,231	1,012		1,341	240
2015	2	9,256	395	254			991	10,896	-433	4.49	1,754	2,950	637	69	1,853	936
2015	1	10,193		183			1,038	11,413	-1,711	16.79	807	2,477	1,503	488	3,096	813
2014	4	7,216	39	146			740	8,142	-595	8.20	1,944	2,425	484	74	1,337	949
2014	3	14,700	680	273			1,565	17,218	-799	5.20	2,774	4,470	2,720	15	3,299	1,051
2014	2	13,948		270			1,422	15,640	-586	4.20	2,616	5,082	1,692	67	2,872	1,188
2014	1	13,796		282		848	1,323	14,554	-727	5.27	2,368	3,577	1,617	406	3,073	1,184
2013	4	15,074	50	355			1,548	17,028	-1,414	9.35	2,481	4,919	1,190	1,224	3,057	1,447
2013	3	19,389	37	499			1,993	21,918	-2,387	12.29	3,652	4,928	3,937	380	5,456	828
2013	2	27,637	123	586			2,835	31,182	-1,951	7.03	4,556	7,687	2,574	1,611	8,782	1,619
2013	1	19,071	17	408			1,950	21,446	-3,642	19.08	2,582	7,072	2,278	504	4,322	1,003
2012	4	27,029	22	627			2,768	30,446	-1,433	5.30	3,713	9,419	2,031	995	5,846	2,841
2012	3	22,631		515			2,315	25,461	-1,233	5.45	4,911	6,014	2,907	1,801	4,384	1,893
2012	2	22,181	55	530	8		2,278	25,051	-3,330	14.98	5,603	3,910	4,286	1,124	5,562	1,489
2012	1	20,350		456			2,081	22,887	-600	2.95	3,148	6,596	2,123	268	5,764	1,713

Enable to hear a whistle when Myhsy has notifications

LookUp Vehicle Search **hsy** Orders Accounts Info & Settings

Information ⓘ

myhsy Key ID No: 422 K1A
 myhsy Version: 3.2.6119.95
 Customer No: 303030
 Customer Name: Sale1 - Richmond Mel

Settings

Enable Notification Sound (whistle)

Run Network Diagnostic Tests

Having problems connecting to Myhsy – press run network diagnostics

Check for Updates

Clear All Saved Settings

Test	Status	Network	Resu
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Technical Assistance

Please call 1800 069 479

Select to Check for Myhsy updates

Select to clear, and update Myhsy settings

Cross-Reference Number LookUp

Item Number

Lookup

Select to Cross Reference Manufacturer and hsy numbers

Item No	hsy Ref No	Alternate Ref No	Item Description
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Table with columns: Test, Status, Network, Resu



Run Network Diagnostic Tests

Test	Status	Network	Result	Description
Ping gateway 220.233.218.210	✓	Local	OK 1 ms	Can we access your local network router/gateway?
Ping DNS server 192.168.8.32	✓	Local	OK 1 ms	Can we access your local DNS server?
DNS lookup ns1.telstra.net	✓	Local	139.130.4.5	Can we lookup the address of a Telstra server?
Ping ns1.telstra.net	✓	Local	OK 20 ms	Can we access a Telstra server on the internet?
HTTPS to Google	✗	Local	301: Timeout.	Can we connect to Google?
DNS lookup my2.hsy.com.au	✓	Local/HSY	115.70.233.116	Can we lookup the address of the primary myhsy server?
DNS lookup my4.hsy.com.au	✓	Local/HSY	59.167.40.98	Can we lookup the address of the secondary myhsy server?
Ping my2.hsy.com.au	✓	Local/HSY	OK 1 ms	Can we access the primary myhsy server?
Ping my4.hsy.com.au	✓	Local/HSY	OK 1 ms	Can we access the secondary myhsy server?
HTTPS to my2.hsy.com.au	✓	Local/HSY	OK 68 ms	Can we connect to the primary myhsy server?
HTTPS to my4.hsy.com.au	✓	Local/HSY	OK 52 ms	Can we connect to the secondary myhsy server?



Thank you!